Health Insurance Enrollment Procedure

New Students

1. During the orientation period students must complete a PSUCOM Insurance Enrollment Form and select the coverage plan.

Or

2. Complete a Waiver of Health Insurance Form and provide proof of appropriate insurance coverage. A copy of the alternative insurance card will serve as proof of coverage. New students must bring a copy of the alternative insurance certification to orientation to complete the waiver process. After approval, the insurance charge will be adjusted on the student's account.

Continuing Students

At the beginning of each academic year, continuing students will automatically be enrolled in the basic PSUCOM-Administered Health Insurance Plan. Students will be charged for the basic insurance plan until approval of an appropriate alternative insurance plan. A form will need to be submitted for the following circumstances:

1. Students requesting not to participate in the PSUCOM-Administered Health Insurance Plan must complete an Insurance Waiver Form at the beginning of each academic year to ensure that the College of Medicine has documented appropriate insurance coverage. Waivers are not automatically renewed from one year to the next. If a Waiver form is not submitted by the assigned insurance deadline (see below), students will be enrolled and charged for in the basic PSUCOM-Administered Health Insurance Plan.

Or

2. Students who wish to change their insurance plan from the previous year must submit an enrollment form by the deadline (see below).

Deadline and Where to Submit Forms

The deadline for submitting an Enrollment or Waiver Form to the College of Medicine Bursar's Office is August 31 st of each year.

An Enrollment or Waiver Form must be submitted by the established deadline date to avoid being charged for the basic PSUCOM- Administered Health Insurance Plan.

Premiums Payment Schedule

Student premiums will be charged to the student account to coordinate with fall tuition and fee charges and fall financial aid disbursement.

Dependent Coverage

Students enrolled for coverage in a PSUCOM-Administered Health Insurance Plan may also enroll eligible dependents. An eligible dependent is a spouse and/or any child under the age of 19 (or 23 for children who are full-time students). Students must personally pay premiums for dependent coverage.