Enterprise server settings prevents BB personal address book entries from synching to the Outlook 'Contact' file. In order to add your BB personal address book stored in your back up file, you will need to perform the following steps:

***NOTE: If you have already activated your Blackberry with the HMC Outlook Enterprise Server and would like to perform the following steps to apply your BB personal address book, be aware that duplicate entries will appear. To prevent this, it is recommended that you delete any contacts currently listed in the 'Contacts' file (listed above 'Suggested Contacts') that you may already have stored in your BB backup file. You will then need to request a new Enterprise Activation code.

- 1. Open Blackberry (BB) Desktop Manager (software provided by BB and downloaded to your PC)
- 2. Select the 'Backup and Restore' option
- 3. Select the 'Back up' button in the 'Backup' section
- 4. Save backup file to a specified location on PC
- 5. Disconnect BB from PC
- 6. Wipe phone (BB = Settings Folder, Options, Advanced Options, Security Options, Security Wipe)
- 7. Connect to BB to PC and open Desktop Manager
- 8. Go to 'Backup and Restore' Option
- 9. Click the 'Advanced' button in the 'Advanced' section
- 10. Select the 'File' drop down menu and click on saved backup file on your PC
- 11. Select the 'Address Book All' back up file ONLY and click the >> button to move it to the right column
- 12. Disconnect BB from PC
- 13. Connect to HMC BB/Outlook Server (BB = Settings Folder, Options, Advanced Options, Enterprise Activation)
- 14. Enter Email address and Activation password
- 15. Connect to BB to PC and open Desktop Manager
- 16. Go to 'Backup and Restore' option
- 17. Click Advanced option
- 18. Select all other back up files (DO NOT select the 'Address All' file) and click the >> button to move it to the right column