Graduate student research forum

Guidelines for Poster Presentations

Thank you for submitting an abstract for a poster presentation at the Penn State College of Medicine Graduate Student Research Forum. The morning poster session is scheduled to run from 10:30 AM til 11:45 AM, and the afternoon poster session is scheduled for 3:00 PM til 4:45 PM.

During your assigned session, you are expected to be at your poster to explain it to your peers, answer any questions, and to be evaluated. Do not expect faculty evaluations for your poster unless you are at it during your assigned session.

The following guidelines apply to all poster presentations:

- 1. Posters must be no larger than 4' by 4' in size. If you have a poster prepared for elsewhere that is larger, there is a chance we can accommodate it but please let us know as soon as possible.
- 2. A heading at the top of the poster should include the title, authors, and affiliations.
- 3. Posters for the morning session should be hung between **7:30 AM-9:00 AM** on March 2nd. Posters for the afternoon session must be hung between **12:00 PM-1:00 PM**. Posters can be attached to the boards using the tools provided by the Forum staff (either staples or thumbtacks).
- 4. Posters from the morning session must be removed immediately following the end of the first poster session at 11:45 AM. All posters must be removed from C3621 by 5:15 PM. Posters not removed at the appropriate time will run the risk of being removed and discarded by the housekeeping staff. If you are unable to set up or remove your poster at the required times, please ask a colleague to do so for you.
- 5. If an emergency occurs and you need to cancel your poster, please notify Kathy Simon and one of the Forum Co-chairs know as soon as possible. In addition, please notify your two faculty evaluators so they can plan accordingly.

Additional suggestions:

- 1. Your poster should be legible from distances of at least 3 feet away; we suggest using a font size of at least 24.
 - -use a different font size to distinguish main points from secondary points
 - -use a font that contrasts sharply with the background; light color backgrounds with dark fonts are most easily read
- 2. A poster formatted in columns rather than rows is easier to read.
- 3. Be sure to have titles, keys, and axis labels for all graphs and charts.
- 4. Colored transparency overlays can be useful for comparing/contrasting graphic results.

Don't be afraid to check out the halls to get formatting ideas from the many posters on display in the College of Medicine!

Forum 2012 Co-Chairs

Cody Weston, Shang-Min Zhang, Shane Lloyd and Carolyn Pritchett