

Groups have migrated from GroupWise. If you attempt to send an email to a group and see a message that the group is empty, do the following to update the group.

1. In the navigation toolbar, open **Contacts**.
2. Under *My Contacts*, open the group.
3. On the top ribbon bar, open the **Contact Group** tab.
4. Click **Update Now**. You may see e-mail addresses change from upper case to lower case.

