

March 2014 HSPO Update

New CATS HELP HOURS

In addition to the ongoing workshops offered for CATS IRB Training, the HSPO will begin offering **CATS IRB Help Hours** to provide assistance to researchers and research staff needing help preparing a CATS IRB submission.

During the CATS IRB Help Hours an HSPO staff member will be available to answer CATS system questions and provide computer guidance as individuals work on their own studies, such as:

- creating a new study submission
- completing the conversion steps for a PRAMS study that has converted to CATS
- submitting a continuing review, modification, or reportable new information
- making changes to an existing study, such as PI Proxy and Primary Contact selections

The CATS IRB Help Hours will be drop-in open sessions and no appointment is necessary. The time and location for these weekly sessions will vary based on space availability in the College and Academic Support Building computer labs. During these sessions the computers will be available on a first come first served basis. Attendees will need their PSU ID and password for access to CATS.

The CATS IRB Help Hours will begin on Monday, March 10, from 11:00 a.m. – 1:00 p.m., in room ASB1403.

The dates, times and locations for future sessions will be posted on the IRB web site [Educational Resources](#) and also listed on the Campus Calendar.

Please contact the HSPO if you have any questions.

Human Subjects Protection Office
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